

APP 5 Collections Notice

Your privacy under the RSL Queensland Active Lifestyles Program

This document explains how Returned & Services League of Australia (Queensland Branch) (**RSL Queensland**) will collect, store, use and disclose your personal information when you apply to be participate in the Active Lifestyles Program, and in managing your information under the program.

RSL Queensland is bound by the provisions of the *Privacy Act 1988*, including the Australian Privacy Principles (APPs). Your personal information will be handled in accordance with RSL Queensland's obligations under this Act.

What is personal information?

Your "personal information" comprises all the information you have given us when completing your application form and includes:

- ☐ Your name and date of birth;
- ☐ Your address, email and telephone numbers.

Why is my personal information being collected?

Personal information is collected for the purposes of managing the Active Lifestyles Program, including but not limited to, providing services under the program and managing the program.

Personal information collected in this application and any supporting documentation you provide will be used to manage your participation in the program. If RSL Queensland does not collect your personal information for these purposes, you may not be able to participate in the program.

How will my personal information be collected, used or disclosed?

In managing your participation in the program, RSL Queensland may need to collect, use or disclose your personal information to the organisation that is running the relevant program that you have elected to participate in.

If you provide consent to RSL Queensland sharing your personal information with one of its Sub Branches, your permission to us to share your personal information in this way will continue until you withdraw your permission. If you later decide you do not want us to share your personal information anymore, you can withdraw your consent by contacting us either in writing or verbally.

RSL Queensland may also deal with your personal information in accordance with our privacy policy.

Overseas disclosure

RSL Queensland may disclose your personal information in certain limited situations.

If disclosure of personal information is made to an overseas recipient, RSL Queensland must comply with obligations under Australia Privacy Principle 8. This includes taking reasonable steps to ensure that the overseas body will handle and protect your personal information in the same way that an Australian body would.

Further information

The RSL Queensland privacy policy is available at <https://www.rslqld.org/About-Us/Privacy-Policy>. If you wish to access or seek correction of your personal information or make an enquiry or complaint about your privacy, you may contact the Privacy Officer on 07 3634 9444 or by emailing privacy@rslqld.org or writing to:

The Privacy Officer
Returned & Services League of Australia (Queensland Branch)
283 St Pauls Terrace, Fortitude Valley QLD 4006