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# APP 5 Notice

*Your privacy under the RSL Queensland  
Scholarship Program*



**RSL**  
Queensland

This document explains how Returned & Services League of Australia (Queensland Branch) (**RSL Queensland**) will collect, store, use and disclose your personal information when you apply for a RSL Queensland Scholarship, and in managing your information under the program.

The RSL Queensland Scholarships Program (**Program**) includes the RSL Queensland Ex-Defence Education and Training Scholarship Program and the RSL Queensland Partner Education and Training Scholarship Program

RSL Queensland is bound by the provisions of the *Privacy Act 1988*, including the Australian Privacy Principles. Your personal information will be handled in accordance with RSL Queensland's obligations under this Act and RSL Queensland's Privacy Policy.

### **Why is my personal information being collected?**

Personal information is collected for the purposes of administering the Program, including but not limited to, reviewing and assessing all applications for scholarships and managing and administering the Program.

Personal information collected in this application and any supporting documentation you provide will be used in the first instance to assess your application for a scholarship and, if you are successful in your application, to manage your participation in the Program. If RSL Queensland does not collect your personal information for these purposes, we may not be able to grant a scholarship to you.

### **How will my personal information be collected, used or disclosed?**

In assessing your eligibility or managing your participation in the Program, RSL Queensland may need to collect, use or disclose your personal information (including health information) from or to relevant educational institutions, Commonwealth, State and Territory Government Departments, public and private employment organisations and other relevant authorities.

RSL Queensland may also require early release of your measures of overall achievement from the relevant Tertiary Admissions Centre of your state, or other official authority, before the official receipt date in order to assess your eligibility for the Program and RSL Queensland may seek this information directly from the authority.

RSL Queensland may also liaise with the Department of Defence regarding your eligibility for any other Defence related education and training bursary.

Your information may also be used to identify any other services or programs delivered by RSL Queensland for which you might be eligible. RSL Queensland works closely with Mates4Mates Ltd ABN 54 160 646 999 (a related entity of RSL Queensland) to provide these services and programs and your personal information may be shared with Mates4Mates for this purpose.

### **Overseas disclosure**

RSL Queensland may disclose your personal information in certain limited situations.

If disclosure of personal information is made to an overseas recipient, RSL Queensland must comply with obligations under Australia Privacy Principle 8. This includes taking reasonable steps to ensure that the overseas body will handle and protect your personal information in the same way that an Australian body would.

### **Further information**

The RSL Queensland privacy policy is available at <https://www.rslqld.org/About-Us/Privacy-Policy>. If you wish to access or seek correction of your personal information or make an enquiry or complaint about your privacy, you may contact the Privacy Officer by emailing [privacy@rslqld.org](mailto:privacy@rslqld.org) or writing to:

The Privacy Officer  
Returned & Services League of Australia (Queensland Branch)  
283 St Pauls Terrace,  
Fortitude Valley QLD 4006  
[privacy@rslqld.org](mailto:privacy@rslqld.org)