**Director Nomination Form**

*Note: Please consult ‘Appendix A: Director Nomination Instructions’ prior to completing this form.*

Section 1 Candidate Details

1.1 Personal details

|  |  |
| --- | --- |
| **First name/s** |  |
| **Surname** |  |
| **Preferred name** |  |
| **Gender** |  |
| **Honours & awards (if applicable)** |  |
| **Director position** |  |

1.2 League details

|  |  |
| --- | --- |
| **District Branch** |  |
| **Sub Branch** |  |

|  |
| --- |
| **Period of Sub-Branch Membership** |
| **Date from** | **Date to** | **Sub-Branch** |
|  |  |  |
|  |  |  |
|  |  |  |

|  |
| --- |
| **League Service** (including appointments and service as a delegate of Board Member) |
| **Date from** | **Date to** | **Appointment** |
|  |  |  |
|  |  |  |
|  |  |  |

1.3 Military History

|  |
| --- |
| **Brief Military History** |
| **Date from** | **Date to** | **Service** |
|  |  |  |
|  |  |  |
|  |  |  |

1.4 Education

|  |
| --- |
| **Educational Qualifications** |
| **Qualification** | **Year Obtained** | **Institution** |
|  |  |  |
|  |  |  |
|  |  |  |

Section 2 – Candidate Motivation, Experience & Ambition

2.1 Candidate Motivation

|  |
| --- |
| **Why are you nominating to be appointed to the Board of Directors?** |
|  |

2.2 Candidate Experience

|  |
| --- |
| **How will your experience contribute to the operation of the Board of Directors?** |
|  |

2.3 Candidate Ambition

|  |
| --- |
| **What do you wish to accomplish as a Director, for both RSL Queensland and yourself?** |
|  |

Section 3 – Experience, Expertise & Personal Attributes

*Note: Please score yourself against each of the listed competencies. For more information regarding each of the competencies listed in 3.1 Experience and Expertise, please refer to the document titled ‘Board Skills Matrix’ which can be found* [*here*](https://rslqld.org/-/media/rslqld/documents/governance/constitution-2022/approved/skills-matrix-artefact-final-1.pdf)*.*

3.1 Experience and Expertise

|  |  |
| --- | --- |
| **Competencies** | **LEVEL** |
| **None** | **Developing** | **Competent** | **Advanced** | **Extensive** |
| 1. Strategy development and execution (including marketing)
 |  |  |  |  |  |
| 1. Accounting and finance (including investments)
 |  |  |  |  |  |
| 1. People, engagement and culture
 |  |  |  |  |  |
| 1. Legal, governance, compliance and risk management (particularly in relation to highly regulated environments)
 |  |  |  |  |  |
| 1. External influence and advocacy
 |  |  |  |  |  |
| 1. Commercial brand and marketing (*desirable)*
 |  |  |  |  |  |
| 1. Transformation and change management (*desirable*)
 |  |  |  |  |  |
| 1. Technology, digital and data (*desirable*)
 |  |  |  |  |  |
| 1. Experience serving on other Boards previously, particularly not-for-profits (*desirable*)
 |  |  |  |  |  |

3.2 Personal Attributes

|  |  |
| --- | --- |
| **Competencies** | **LEVEL** |
| **None** | **Developing** | **Competent** | **Advanced** | **Extensive** |
| 1. High levels of integrity, dependability and accountability
 |  |  |  |  |  |
| 1. Self-mastery and awareness
 |  |  |  |  |  |
| 1. Ability to think strategically and creatively
 |  |  |  |  |  |
| 1. Solution champion
 |  |  |  |  |  |
| 1. Collaborative working style
 |  |  |  |  |  |
| 1. Purpose driven
 |  |  |  |  |  |
| 1. Ability to communicate, influence, effectively challenge and negotiate
 |  |  |  |  |  |
| 1. Willingness to adapt to and champion change
 |  |  |  |  |  |
| 1. A desire to grow own skills and experience in the interest of continuous improvement
 |  |  |  |  |  |

Section 4 – Endorsement & Consent

*Note: Please ensure your nomination is proposed and seconded by a Service or Life Member.*

4.1 Proposer details & signature

|  |  |
| --- | --- |
| **First name/s** |  |
| **Surname** |  |
| **Preferred name** |  |
| **Honours & awards (if applicable)** |  |
| **District Branch** |  |
| **Sub Branch** |  |

|  |  |
| --- | --- |
| **Signature** |  |
| **Date** |  |

4.2 Seconder details & signature

|  |  |
| --- | --- |
| **First name/s** |  |
| **Surname** |  |
| **Preferred name** |  |
| **Honours & awards (if applicable)** |  |
| **District Branch** |  |
| **Sub Branch** |  |

|  |  |
| --- | --- |
| **Signature** |  |
| **Date** |  |

4.3 Candidate consent

|  |  |  |  |
| --- | --- | --- | --- |
| I, | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, |  |  |
|  | *(Full name)* |  |  |
| of the | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Sub Branch |  |
|  | *(Sub branch)* |  |  |
| within the | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | District Branch |  |
|  | *(District Branch)* |  |  |
| * confirm that I have read and understood the Director Position Description;
* confirm that I have familiarised myself with both the ACNC Governance Standards and Governance for Good: the ACNC's Guide for Charity Board Members;
* confirm that I am not disqualified from managing a corporation within the meaning of the *Corporations Act 2001* (Cth), and have not been disqualified by the ACNC at any time during the previous year from being a responsible person of a registered charity; and
* consent to being nominated for election as a Director of RSLQ, and if elected, to act as a Director of RSLQ in accordance with the Board Code of Conduct Policy.
 |
|  |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| *(Candidate signature)* | *(Date)* |
|  |

Appendix A: Director Nomination Instructions

Director Nomination Form Instructions

1. You must complete all sections within this form. Failure to do so may result in rejection of your nomination by the Returning Officer.
2. If completing electronically:
	* You must use size 11 Arial font; and
	* If you wish to include additional items in response to questions 1.2-1.4, please insert additional table rows as necessary.
3. If completing by hand (for scanning electronically):
	* You must print in block letters using a black or blue ballpoint pen; and
	* If you wish to include additional items in response to questions 1.2-1.4, please include attachments as necessary.

Nomination Submission Instructions

1. Your nomination must contain:
	* A completed Director Nomination Form (saved as a PDF file); and
	* A copy of your resume / Curriculum Vitae.
2. Your nomination must:
	* Be submitted by email by 25th August 2022 before 1700;
	* Be addressed to the Returning Officer at: CompanySecretary@rslqld.org; and
	* Use the subject line: ‘Director Nomination – [INSERT NAME]’.